

LIST OF DOCUMENTS Use the official form from our web site.

All Applicants have to submit 1,2,3,4

1 Completed application form (Form①) with the documents below:

a)Original record(s)	<ul style="list-style-type: none"> ·Original high school record ·Original college record (If you have received college's education). (photocopies are unacceptable).
b)Original graduation certificate	<ul style="list-style-type: none"> ·Original high school graduation certificate ·Original college graduation certificate(If you have received college's education). (photocopies are unacceptable).
c)Copy of your passport: the record of entry to Japan, if you have any. Applicant with no passport: Birth Certificate and ID card (COPY, officially registered)	
d)Certificate of Employment (if you have any work experience) This certificate includes the following information: Name of the institution or employer, Current address, Contact information, Period of employment	
e)Recent photograph - 5 copies (3×4cm)	

2 Certificate of Japanese Language Proficiency (Form②)

A copy of the result of EJU, JLPT, J-Test, or NAT-TEST (if you have any)

3 Statement of purpose and plans after completion of the Japanese Language Course (Form③)

4 Health certificate(Form④)

An applicant who has a financial supporter residing in Japan has to submit 5,6,7

5 Receipt of the remittance sheet (Form⑤)

6 Letter of financial support and guarantee (Form⑥)

7 Certificate of Guarantee with the documents below:

f)Document that proves the relationship between the applicant and the financial supporter
g)A copy of the certificate of tax payment of the financial supporter
h)Verification of the supporter's deposit balance issued by the bank in Japan
i)Certificate of residence

An applicant who has a financial supporter residing in his/her home country or out of Japan has to submit 5,6,7

5 Letter of financial support and guarantee (Form⑥)

※If the applicants self-sponsored, submit Letter of Guarantee along with the Form⑦.

6 Letter of guarantee from a guarantor in applicant's own country (Form⑦)

7 Certificate of Guarantee with the documents below:

f)Document that proves the relationship between the applicant and the financial supporter (officially certified)
g)Certificate of employment of the supporter issued by the company (officially certified)
h)Certificate of yearly income of the supporter issued by the company (officially certified)
i)Verification of the supporter's deposit balance in Yen(¥) or Dollar(\$) issued by the bank (officially certified)

1. In countries where there is no system to issue a notary certificate, it is not necessary to submit a notary certificate.

2. All documents must be translated in Japanese.

3. Vietnamese nationals MUST submit the notarized certificate of the financial supporter's deposit balance in **Yen(¥)** or **Dollar(\$)**.